

## REPROGRAPHIC PRICE LIST

TYPE OF THE COPY	NET PRICE	GROSS PRICE (+ 27% VAT)
------------------	-----------	----------------------------

## 1. Photocopies

1.1. Photocopy of original documents or paper based copies - per page	Size A4	100 HUF	+ VAT
	Size A3	120 HUF	+ VAT
1.2. Photocopy of existing microfilm (canon) - per page	Size A4	65 HUF	+ VAT
	Size A3	80 HUF	+ VAT

## 2. Microfilm reproduction services

2.1. Monochrome microfilm copy (film to film)	Continuous filmstrip, longer than 10 metres	255 HUF/m	+ VAT
	Filmstrip, shorter than 10 metres (Filmstrip shorter than 3m is calculated as 3m long.)	305 HUF/m	+ VAT
2.2. Developing monochrome microfilm (for public collections only)	Developing exposed film	80 HUF/m	+ VAT
2.3. Producing monochrome negative microfilm - per record	Selected records (up to size A3)	70 HUF	+ VAT
	Selected records (variable size)	77 HUF	+ VAT
	Continuous, but not complete serial/sub-fond (up to size A3)	55 HUF	+ VAT
	Complete serial/sub-fond (up to size A3)	45 HUF	+ VAT
	Fractured (cracked/tiny/folded) documents	77 HUF	+ VAT
	Maps, plans and documents larger than size A3	77 HUF	+ VAT
2.4. Microfilm enlargements (monochrome) - per enlarge	9 x 12 cm	165 HUF	+ VAT
	13 x 18 cm	215 HUF	+ VAT
	18 x 24 cm	297 HUF	+ VAT
	24 x 30 cm	380 HUF	+ VAT
	For antique design (embrowning) an extra charge of +20% is added.		

TYPE OF THE COPY	NET PRICE	GROSS PRICE (+ 27% VAT)
------------------	-----------	----------------------------

<b>3. Photographic reproduction of special archival records (to film)</b> <b>[Records requiring unique photographic work: seals, maps, heralds etc.]</b>
---

3.1. Mono-chrome	435 HUF + VAT/frame + enlarge:		9 × 12 cm	165 HUF	+ VAT
			13 × 18 cm	215 HUF	+ VAT
			24 x30 cm	380 HUF	+ VAT
3.2. Colored	435 HUF + VAT/frame	Enlargement fee:	10 × 15 cm	255 HUF	+ VAT
			13 × 18 cm	355 HUF	+ VAT
			18 × 24 cm	505 HUF	+ VAT
			24 x30 cm	1005 HUF	+ VAT

<b>4. Digital copies/scan</b>
-------------------------------

<b>4.1. General adjustment</b> (scan A4, A3 documents, photos, films)	Scanning documents and photos	<b>305 HUF/</b> page or photo	+ VAT
	Scanning films (24x36 mm perforated frame)	<b>300 HUF/frame</b>	+ VAT
<b>4.2. Customized adjustment - per records</b> (seals, crests, charters, coat of arms, maps, plans, blueprints, engineering drawings, items)	Basic resolution (200 dpi, JPG, not edited)	<b>500 HUF</b>	+ VAT
	Print resolution (300 dpi, TIFF, edited)	<b>1200 HUF</b>	+ VAT
<b>CD</b>		<b>200 HUF + VAT</b>	
<b>DVD</b>		<b>500 HUF + VAT</b>	
<b>Download from NAH server</b>		<b>free of charge</b>	
<b>Printing on printing paper (180 g) - per print</b>	Size A4	<b>250 HUF</b>	+ VAT
	Size A3	<b>350 HUF</b>	+ VAT
<b>Printing on matt photo paper (180 g) - per print</b>	Size A4	<b>1000 HUF</b>	+ VAT
	Size A3	<b>1500 HUF</b>	+ VAT
<b>Printing on glossy photo paper (180 g) - per print</b>	10 × 15 cm	<b>400 HUF</b>	+ VAT
	Size A4	<b>1000 HUF</b>	+ VAT
	Size A3	<b>1800 HUF</b>	+ VAT

TYPE OF THE COPY	NET PRICE	GROSS PRICE (+ 27% VAT)
------------------	-----------	----------------------------

#### 4. Digital copies/scan (continue)

<b>4.3. Digital scanner for researchers (Óbuda)</b> - done by the researcher, per image + CD price (see 4.2.)	35 HUF	+ VAT
<b>4.4. Scanning for order (Óbuda) - for public collections only - continuous scanning from one film roll / frame</b> + CD price (see 4.2.)	70 HUF	+ VAT
Scanning of selected frames	<b>20% additional charge</b>	
Scanning of selected frames from more than one film roll	<b>50% additional charge</b>	

#### 5. Printing from the digital collection of the National Archives of Hungary

For individual request, according to the possibilities of the research rooms, assisted by the research room supervisor	45 HUF/pages	+ VAT
--	--------------	-------

#### 6. Photo tickets

	GROSS PRICE
<b>Half day ticket</b> (4 hours)	<b>2000 HUF</b>
<b>Daily ticket</b>	<b>4000 HUF</b>
<b>10-day ticket</b> (10 x 1 day, valid for a max. of 365 days)	<b>18 000 HUF</b>
<b>20-day ticket</b> (20 x 1 day, valid for a max. of 365 days)	<b>32 000 HUF</b>

#### 7. Additional information

- Researchers need to ask for permission of publication of digital or photocopies of the archival material of the National Archives of Hungary in an official form. The price of permission is determined individually. Publication fee is not included in the price of making digital or photocopies.
- Usual delivery date is 15 business days for non-digital copies and 10 business days for digital copies. In all distinct cases (ex: more than 50 pieces or requiring special photographic technique) the limit for delivery is determined individually.
- Our services can be cancelled in one business day, beyond that date the payment must be delivered.
- The resolution type must be marked unless basic resolution (200 dpi, JPG) is the default.
- Terms of copying and its preservation conditions are determined by the research room supervisor and the head of the competent department.
- If the researcher requests printed copy only, the price of recording should not be paid.
- If the researcher requests copy as both printed and file format, the price of recording and CD/DVD disk should be added.

## REPROGRAPHIC PRICE LIST



- CD/DVD price is not included to the price of recording. Please note that the prices of copies are defined not by sheets but pages.
- The number of prepared records should be indicated on the invoice (and not the quantity of sheets or files).
- Using private digital camera for microfilms (with the exception of microfilm copies of parish registers) is allowed as long as the researcher possesses valid photo ticket.
- Maps and plans larger than A1 should be microfilmed in more than one part.
- Documents larger than 86 x 60 cm must be scanned in different parts.
- Price of copying more than one page or image: net price\*number of pages/images x 1,27 (27% VAT)
- There is a minimum price (60 USD or 50 EUR + postage and packing) fixed for clients who transfer the money from abroad.
- Digital photos are downloadable from the server of National Archives of Hungary with completed transfer or deposit of the needed sum (postal price should be included). In these cases we post the invoice to the given address.
- Price of anonymization is 250 HUF/page + price of copy + 27% VAT.
- Private individuals' orders must be paid in advance (in cases when the order total reaches the limit of 5000 HUF).
- Price of emergency (will be fulfilled in 3 business days) is + 100%.
- Price of extreme emergency (will be fulfilled in 1 business day) is +300%.
- Photographic assistance: [czikkelyne.nagy.erika@mol.gov.hu](mailto:czikkelyne.nagy.erika@mol.gov.hu)
- Microfilming assistance: [okut@mol.gov.hu](mailto:okut@mol.gov.hu)

**Budapest,** 15<sup>th</sup> October, 2011.